

**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF
LONDON SCHOOL FOR GIRLS
Friday, 28 January 2022**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the
City of London School for Girls held at 9.00 am

Present

Members:

Nicholas Bensted-Smith (Chairman)
Peter Bennett (Deputy Chairman)
Randall Anderson
Shravan Joshi

Officers:

Jenny Brown	- Headmistress
John Hall	- Bursar
Jayne Moore	- Town Clerk's Department
Kerry Nicholls	- Town Clerk's Department
Nicholas Basye	- Chamberlain's Department
Aqib Hussain	- Chief Operating Officers Department

1. APOLOGIES

There were no apologies.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. MINUTES

RESOLVED - That the public minutes and summary of the meeting held on 25 November 2021 be approved.

4. ANNUAL REVIEW OF TERMS OF REFERENCE

The Committee considered a report of the Town Clerk in respect of the annual review of the Committee's Terms of Reference and the following point was made:

- The Deputy Chairman suggested that the Terms of Reference be updated to reflect the direction of travel towards offering more transformational bursaries. This was supported by the Committee which agreed the following amendment to the Terms of Reference:
 - ii) contributing towards the fees payable to the School on behalf of pupils of academic merit who but for financial assistance would not be able to obtain suitable education at the School, *with particular focus on those requiring transformational bursaries to attend the School.*

RESOLVED – that:

- The Terms of Reference of the Bursary Committee be approved, for submission to the Board of Governors of the City of London School for final approval, subject to the above amendment; and,
- The Committee's frequency of meetings be noted.

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE
There were no questions.

6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT
There was no other business.

7. EXCLUSION OF THE PUBLIC
RESOLVED - That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

8. NON-PUBLIC MINUTES
RESOLVED - That the non-public minutes of the meeting held on 25 November 2021 be approved.

9. NON-PUBLIC OUTSTANDING ACTIONS
The Committee considered a report of the Town Clerk outlining non-public Outstanding Actions.

10. HARDSHIP BURSARY APPLICATIONS AND REVIEWS - SPRING 2022 TERM
The Committee considered a joint report of the Chamberlain and the Bursar of the City of London School for Girls presenting hardship bursary applications and reviews for the Spring 2022 Term.

11. BURSARY PUPIL DATA GATHERING
The Committee considered a report of the Headmistress of the City of London School for Girls on Bursary pupil data gathering.

12. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE
There were no questions.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED
There were no urgent items.

The meeting ended at 10.15 am

Chairman

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